

**Government of Uganda**

**NAKASONGOLA DISTRICT LOCAL GOVERNMENT**

**STRATEGIC PLAN FOR STATISTICS**

**2020/21-2024/25**

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***Agenda for Innovation, Modernization and Transformation of the Nakasongola Statistical System***

**June 2021**

# Foreword

This is the second five year Strategic plan for statistics and will run from July 2021 – June 2025. The plan has been formulated through a consultative process with the Lower Local Governments, the Heads of department and with commendable technical backstopping from the Uganda Bureau of Statistics.

The strategic Plan has been prepared in line with the District’s mandate and the District Development Plan (DPP). The district has prioritized the following four areas and these constitute the Strategic Goals as aligned to the Plan for National Statistical Development (PNSD).

Goal 1: Strengthen Coordination and Management of the production of Nakasongola statistics

Goal 2: Increase statistical capacity

Goal 3: Strengthen systems for data production and development

Goal 4: Enhance dissemination, uptake and use of statistics

Nakasongola LG appreciates the cooperation, input and commitment exhibited by the Heads of Departments and Sections and the entire technical team to facilitate the review and compilation of this LGSPS. The District Planning Unit is specially recognized and appreciated for coordinating the production of this document. In addition, I am very grateful to the Uganda Bureau of Statistics (UBOS) for the technical and financial support extended towards development of this publication.

Finally, I would like to appeal to the district staff and stakeholders to make the best use of this publication as a guide for statistical production and dissemination.

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**ALEX FELIX MAJEME**

Chief Administrative Officer

Nakasongola District

# Preface

Nakasongola District Local Government is mandated to produce, store, share and use Quality statistics to inform policy, planning and decision-making processes and provide the basis for monitoring and evaluating of government programmes

With the guidance by Uganda Bureau of Statistics (UBOS), the District developed its Strategic Plan for Statistics (2020/21\_2024/25) under the framework of the Plan for National Statistical Development. The LGSPS provides a framework and mechanisms for reform and acceleration of statistical development in the District Local Government. The rationale of this strategic plan is to define the roadmap for establishing a sound statistical system in the District over the next five years.

The Planning Department will coordinate the implementation of this plan by all departments in the District and priority will be placed on advocating for linkage of the management information systems, capacity building and coordinated efforts in statistical production among the departments. A monitoring and evaluation plan will be devised to guide measurement of achievements under the plan. The plan will be implemented with funding under the Government of Uganda budget, Local revenues and with support from Development Partners.

This SPS will go a long way in guiding District Policy makers, Planners, Researchers and other stakeholders to identify the indicators that are relevant for planning, monitoring and evaluation of Government programmes in their jurisdiction.

It is my sincere hope that the document will provide all interested users with adequate information and I also feel that where more information is required, appropriate departments should be contacted for details.

Lastly, I wish to thank the Uganda Bureau of Statistics (UBOS) for the continued Technical support to Nakasongola District. I wish to thank all my Technical staff especially planning unit which was co-coordinating the compilation of the Statistics and Information contained in this Abstract

………………………………

**Lt. KIGULA SAM**

Chairman LC V

Nakasongola District Local Government

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# List of acronyms

CAO Chief Administrative Officer

CSOs Civil Society Organizations

DC District Council

DDP District Development Plan

DEC District Executive Committee

DPs Development Partners

DSC District Statistics Committee

EMIS Education Management Information System

ICT Information Communication Technology

LED Local Economic Development

HMIS Health Management Information System

LG Local Government

LGSPS Local Government Strategic Plan for Statistics

LLGs Lower Local Governments

M&E Monitoring and Evaluation

MDA Ministries, Departments and Agencies

MGLSD Ministry of Gender Labor and Social Development

MLHUD Ministry of Lands, Housing and Urban Development

MoES Ministry of Education and Sports

MoH Ministry of Health

MoWT Ministry of Works and Transport

MWE Ministry of Water and Environment

NDP National Development Plan

NEMA National Environment Management Authority

NGOs Non-Government Organizations

NPHC National Population and Housing Census

NSS National Statistical System

OPM Office of the Prime Minister

PNSD Plan for National Statistical Development

SDGs Sustainable Development Goals

SPS Strategic Plan for Statistics

SWOT Strengths, Weaknesses, Opportunities and Threats

UBOS Uganda Bureau of Statistics

# Executive Summary

This five year Strategic plan for statistics has been developed as a guide to improving statistical production in Nakasongola District. This plan is set to run from July 2021 - June 2025. The Local Government Strategic Plan for Statistics (LGSPS) has been developed in line with the Plan for National Statistical Development (PSND).

The Vision is “word class Nakasongola District statistical system.”

The Mission is “To provide quality statistics and services that support evidence-based decision in Nakasongola district and development agendas”. In order to effectively support and oversee the implementation of LGSPS, the district has prioritized the following four areas and these constitute the Strategic Goals as aligned to the Plan for National Statistical Development (PNSD).

* Strengthen coordination, cooperation and partnerships.
* Increase statistical capacity
* Strengthen systems for data production and key development issues
* Enhance dissemination, uptake and use of statistics

This plan is divided into six chapters with Chapter one providing an introduction and background profile of Nakasongola. Chapter Two presents the Situation Analysis, focusing on statistics and data collection in the district. It includes a Stakeholders Analysis, a reflection on the Quality of Data currently produced, the associated challenges of current Statistics production in the district and the Strengths, Weaknesses, Opportunities and Threats (SWOTs) analysis. Chapter Three elaborates the Local Government Strategic Plan for Statistics (LGSPS) framework; which outlines the Vision and Mission, the Strategic Goals and Values and the Principles that shall guide the implementation of the LGSPS. Chapter four presents the strategies for improving the statistical production in the district. Chapter five details the Implementation, the mechanisms that will guide the implementation as well as the Monitoring and Evaluation Plan and Chapter six outlines the Financing Plan as well as the annexes.

This plan elucidates the challenges that are currently faced in the production of statistics in the district. It also outlines the possible strategies that will address the identified challenges and the activities that will be implemented in line with the four goals of the PNSD.

This plan will be implemented in collaboration with UBOS; the CAO‟s office shall take the overall responsibility for implementing the LGSPS. The District Planner and the Planning Office shall be the secretariat for the LGSPS and oversee coordination of the implementation of the LGSPS with support from the District Statistics Committee

The status of implementation will be monitored and evaluated through quarterly meetings and field visits by technical staff. Monitoring and Evaluation of the LGSPS will be the responsibility of the DSC under the CAO‟s leadership. Departmental focal persons will prepare monthly progress reports for discussion by the DSC. UBOS will further support the monitoring of the LGSPS through routine monitoring of statistical activities at the district as well as the mid-term review and final evaluation of the plan.

For the successful implementation of the LGSPS within the next five years, UGX 216,200,000, (Shillings Two Hundred Sixteen million Two hundred thousand only) will be required. The District will allocate funds from the annual budget and as well as lobby for funds from stakeholders and other development partners.

# Chapter One: Introduction

## 1.0 Introduction

This chapter sites the Background, Legal framework, Rationale for designing the Strategic plan for statistics, process of developing the district Strategic plan for statistics, scope and coverage of the plan, structure of the plan

## 1.1 Background

National Development Plan III (NDP) requires Nakasongola District through the District Development Plan III in developing industrialisation for job creation and shared prosperity, increase household income, infrastructure development maintenance as well as improving delivery of social and supportive services.

To address area specific priorities and inequities in growth and household incomes, Nakasongola District planning and implementation will be strengthened as the major driver of Local Economic Development (LED). In addition, the NDP III requires Nakasongola District to establish Meat processing factories as one of the interventions and thus it’s upon this Strategic plan for statistics that Nakasongola District aligns the activities for better planning and development.

Vision 2040 requires District Local governments to be integrated into various sector plans to use sector policies for a strategic direction. The policies will ensure that the capability of the sector strategic role in national development is sustained and enhanced, in light of new and emerging challenges. The master plans, on the other hand, spells out the interventions needed to achieve each of the objectives identified in the sector policy. They will also further detail inputs and target indicators for each intervention. Both the sector plans and strategies will be harmonised for a 5-year period and their timing will be consistent with the start and end time for the 5- year national development plans.

Plan for National Statistical Development III (PNSD) implementation involves revising the legal framework and promoting joint action and sharing/pooling of resources for better monitoring and evaluation. The statistics units in Local Governments are re-organised and where they do not exist, they are created. System-wide and specific indicators that can be monitored are developed to track progress of statistical production and strengthening of the statistical system across the NSS. Quarterly progress reports relating to the implementation of LGSPS and annual, joint mid-term, and terminal reviews are conducted. The reviews involve all key stakeholders and report on the overall PNSD implementation status.

## 1.2 Legal framework

Nakasongola District derives its powers from Article 176 (1) of the Constitution of the Republic of Uganda 1995 which provides for the district to be the main administrative unit in the country’s Local Government (LG) system. This is elaborated further in Sections 35-38 the LG Act CAP 243 under which districts are empowered to develop plans for their areas of jurisdiction, and Section 77(1) under which empowers LGs to formulate, approve and execute their budgets. Accordingly, the district plays a pivotal role in local development planning and providing services to the populace in its area of jurisdiction. At the same time the district acts as a medium for implementing central government development policies and plans. This dual role requires it to manage and account for all resources for the benefit of all people in its area of jurisdiction.

In executing this mandate, the district collects and processes data to inform planning and management decisions for service delivery. Most of the indicators compiled feed into line Ministries, Departments and Agencies (MDA) data requirements framework

## 1.3 Rationale for designing Strategic Plan for Statistics

Statistics are an integral part of the enabling infrastructure for national development. They are important for public policy and programme formulation, Implementation, monitoring and evaluation (NDP, 2010). The district statistics are important to the various stakeholders that include the LG itself for internal planning, other local Governments, Development partner and other line MDAs.

The LGSPS constitutes one of the building blocks of the Plan for National Statistical Development (PNSD) as the broad national framework for strengthening statistical capacity in the National Statistical System (NSS). The Vision 2040 which focuses on transforming a Ugandan economy from a peasant and low income to a competitive upper middle income country within 30 years effective 2010.The above initiative introduced a paradigm shift from needs based planning to long term based planning guidance national vision as a hybrid to both National and Local Government planning horizon. Therefore to respond to this initiative there is need to produce relevant and accurate statistics.

This LGSPS, 2020/21-2024/25 preparation focuses on the current mechanisms used and challenges currently faced in the statistical production in the district while suggesting strategies for improvement.

The key strategies for this LGSPS shall on focus on improving the statistical production and strengthening the current structures available to respond accordingly to the broader national and International development frameworks; as well as attainment of tangible and high impact results to the target beneficiaries.

In order to effectively manage the development of the local government, there is need for systematic data collection initiatives to facilitate the production and dissemination of key performance indicators. This LGSPS has been designed to provide a holistic framework for strengthening statistical capacity for Nakasongola district LG.

Over the last LGSPS the district has experienced financial resource constraint to implement statistical activities coupled with limited human resources to coordinate statistical activities in departments which deterred the smooth implementation of the last SPS.

## 1.4 Process of Developing Strategic Plan for Statistics

This Nakasongola Local Government Strategic Plan for Statistics (LGSPS) was developed through a series of consultative and participatory processes. This involved consultation with major stakeholders including the District Statistical Committee (DSC) with representation from Departments of the district; the LLGs, Local Councils and other stakeholders. The stakeholders articulated issues in the current district statistics production line and defined the strategies and structures for strengthening delivery of the district statistics function.

The process also involved completing various assessment tools designed by the UBOS to generate information that was used to draft the LGSPS. The draft LGSPS was reviewed by departments and was presented to the DSC and Heads of Departments for approval. The entire process was guided by UBOS in support of the review and update of the Plan for National Statistical Development (PNSD).

Specifically, the process entailed the following steps:

1. Sensitization of Nakasongola stakeholders on the SPS concept ( conducted virtually)
2. Re-constitution of Nakasongola Statistics Committee.
3. Review of documents to ascertain the current status of the Nakasongola Statistical System.
4. Drafting of the SPS.
5. Dissemination of the Draft SPS.
6. Refinement of the Draft SPS.
7. Stakeholders meeting to validate the SPS.
8. Review of the SPS by the TPC and District Executive Committee.
9. Approval of the SPS by the District Council
10. Dissemination and commissioning of the LGSPS for implementation.

## 1.5 Scope and Coverage of the plan

Nakasongola District’s strategic direction in development, management and use of statistics over the next five years (2020/21 – 2024/25) is defined by the Local Government Strategic Plan for Statistics (LGSPS). This LGSPS is aligned to the various international and national development frameworks such as; the Sustainable Development Goals (SDGs), Vision 2040, third National Development Plan (NDP III), and District Development Plan (DDP). Other legal frameworks for production include Acts of Parliament and/or Budget Framework Papers (BFPs).

The Plan has been developed to facilitate generation, management, use and dissemination of quality information to aid policy and decision making, and implementation of development programmes in the district, and to facilitate inclusive national development.

The plan is all about statistics development in the Nakasongola district and as well as the lower local governments that is Divisions, parishes/wards, villages/cells, schools and health facilities.

## 1.6 structure of the strategic plan

This LGSPS is divided into six chapters.

**Chapter one** gives the Introduction to the plan with the Background information, Rationale for the plan, scope and coverage, Legal Framework, process for developing the plan and the Structure of the plan.

**Chapter Two** provides the Situation Analysis with the Status of the District Statistical System, Statistical programmes, Data production process, Coordination mechanisms, Data Production, SWOT Analysis, Priorities over the next five years.

**Chapter Three** sites the Strategic framework For Nakasongola District clearly indicating the Vision and Mission, Strategic Goals.

**Chapter Four** sites the Strategy for improving statistical production and development

**Chapter Five** provides Implementation, Monitoring and Evaluation of the Plan with details on, Implementation mechanisms, Monitoring and Evaluation

**Chapter Six** Provides the Financing of the Plan which sites the, Cost of the Plan and Financing the Plan as well as the annexes

# Chapter Two: Situation Analysis

## 2.0 Introduction

This chapter presents the status of statistical production in Nakasongola district. It discusses the data needs of various stakeholders and what they use the statistical information on; the challenges of the current statistical system. The final part of the chapter presents SWOT analysis detailing the strengths, weaknesses, opportunities and threats and how they impact on statistical production in the district and the priorities for the next five years

### 2.1.1. Status of the HLG Statistical System

Nakasongola District developed its initial Strategic Plan for Statistics for 2015/16–2019/20 as a planning framework for development with a vision to be “An efficient and demand-driven Nakasongola District statistical system in Uganda” with a mission to produce and disseminate quality statistics that inform planning and decision making for improved service delivery in Nakasongola District Local Government

The status of the statistical system based on the implementation of the PNSD II Strategic Goals; Goal 1: Strengthened Coordination and Management of the statistical system; Goal 2: Increased Usability and Dissemination of Statistics; Goal 3: Mainstream Quality Assurance in statistics production, Goal 4: Strengthened Human resource for production and management of statistics; Goal 5: Strengthened Data production and Management. The achievements and challenges experienced are as follows;

**Strengthened Coordination and Management of the statistical system**

The District statistical coordination made some achievements based on the planned activities in the last LGSPS. Over the period the following achievements were made;

* Constituted District Statistics committee with representatives from different departments. The statistics committee meets as and when there is business.
* Integrated some LGSPS activities into the budget every financial year

However, there is still limited coordination and cooperation among departments working on statistical issues since that the district lacks designated statistical focal person in majority of the departments to generate statistics

**Increased Usability and Dissemination of Statistics;**

Usability and dissemination of Statistics involved identifying mechanisms that increase district statistics user engagements, statistics user satisfaction, mechanisms that enhance timely availability, and access to district statistical information, aligning district statistical products/outputs to user needs, enhancing stakeholders’ capacities in the use of statistics, developing and managing data dissemination portals. In that regard, the following planned activity was achieved;

* District statistics generated over the period disseminated and have been used by several stakeholders for example; District Statistics Abstract

**Mainstream Quality Assurance in statistics production;**

Mainstreaming Quality Assurance in the production of district statistics involved adherence to renowned internationally acceptable standards, guidelines and methodologies for the production of statistics. Under this goal, the following was achieved

**Strengthened Human resource for production and management of statistics;**

Human Resource development and management related to identification of mechanisms for ensuring availability of competent manpower for district statistics production. This was in respect to; adequacy in numbers, capacity and motivation of staff. The following planned activity was achieved

Notwithstanding the development therein, the district human resources is understaffed in some of the departments to carry out statistical activities

**Strengthened Data production and Management;**

This goal was aimed at broadening the generation of quality statistical information aligned to the requirements of international and national development frameworks. It also involved improvements in administrative data production and enhancing linkages between databases. The institution realized the following achievements;

* Adoption of The District Health Information System (DHIS) is up and running which handles health related data generated by the district health centers.
* Use of the Education Management Information System (EMIS) in the district to handle data from academic institutions

However, Funds allocation to support statistical activities still poses as a challenge despite the significance of statistics production in the district.

### 2.1.2. Statistical programmes

Data is also collected through the various field visits that are carried out by different teams comprised of the different data users as and when the need arises. The district mainly collects data through administrative records, and surveys.

The data downloaded or collected is therefore entered in Ms. Excel for data cleaning and transforming it in a summary form for easy understanding and analysis. The district does not have a specialized statistical packages such as STATA or SPSS for data analysis.

The report is finally made and is submitted to DSC for approval after which it is shared with different stakeholders that hold interests in the district data

Dissemination of statistics is highly limited. The reports developed and submitted by the district include Annual Statistical Abstract, Quarterly Progress report and other reports depending on the user needs. The annual statistical abstract forms the main tool through which statistics is shared with the general public.

Publicity of statistics in the district is currently coordinated internally with in the planning unit given that there’s no public relations structure in the district thus currently statistical data isn’t readily availed to them for public sharing.

## 2.2 Stakeholder Analysis

### 2.2.1 Key Stakeholders

The district collaborates with various stakeholders (both producers and users) in undertaking its statistical function; these include MDAs, Local Governments, Civil Society Organizations (CSOs) and the private sector. All stakeholders significantly influence statistical production in the district as indicated in table 1 below.

#### Table 1: List of stakeholders and their interest in statistics

|  |  |  |  |
| --- | --- | --- | --- |
| **District Stakeholders**  **(Name of**  **stakeholder**  **Agency/Institution)** | **Stakeholder**  **Category**  **(Producer,**  **User)** | **Level of**  **Stakeholder**  **Influence on the Department.** | **Interest in Statistics** |
| District Council (e.g. LCI, II,III, V) and the District and Sub county Committees | User | High | Use it for planning and implementation of district programs |
| Ministries, Departments and Agencies e.g.; MAAIF, MGLSD, UBOS, MGLSD, NPA, MFPED, MOE, Auditor  General | Producers and User | High | Use it to plan for the district; Standardization/direct interventions |
| Development Partners. | Users | Low | Use for planning and lobbying |
| Civil Society Organizations (CSOs). | Producers and Users | High | For proposal development and identification of needs |
| Community | Users | Medium | To understand magnitude of problems and how the departments are responding |
| Political Leaders | User | High | Decision making/allocation of resources |

**Inter and intra sector linkages**

The coordination and collaborative mechanisms for statistics production that exist within Nakasongola LG, with other LGs, line Ministries and development partners include;

* Meetings (DTPC, Top management, Periodic Performance Review, Health Management Team, HIV&AIDS coordination structures)
* Joint Monitoring missions
* Research and studies
* Formulation of project documents

### 2.2.2 Data production process

Data production in Nakasongola District starts with determining the information needs, then we identify whether the data required is qualitative or quantitative, identify the data sources either primary or secondary sources. For the case of a survey we draw a sample which is representative of the target population. Design data collection tools, develop activity work plan and budget, align a survey team that will go out to collect data, appoint team leaders, train the team on how to go about data collection, pre-test the tool to ascertain whether it collects the required data, we go ahead and implement the exercise of data collection, thereafter the collected data is cleaned and entered in a data analysis tool for analyzing, write a report, disseminate the findings during meetings, workshops, and on the district website, get feedback, use data to guide decision making.

**Departmental data production.**

#### Table 2: Stakeholder Analysis

|  |  |
| --- | --- |
| **Department** | **Data Production Process** |
| Health | The health department uses HMIS reports as primary sources of data |
| Administration | Surveys are conducted every financial year and thereafter a report is compiled |
| Education | Through inspection and monitoring visits, the department regular conducts out regular update of data for example on school enrolment, number of teachers per school among others |
| Works and technical services |  |
| Community based services | Quarterly activity reports are compiled for example on the number of FAL classes, CBOs , Number of YLP groups supported |
| Audit | The department carries out quarterly audits, compiles a report which it submits to the Chief Administrative Officer |
| Natural resources |  |
| Commercial services | The department compiles quarterly reports from field visits and inspections conducted |
| Production | Activity reports are compiled on a regular basis , the collected information is then cleaned and analyzed by Excel |

### 2.2.3 Coordination mechanisms

The coordination arrangement within Nakasongola district local government is done through DTPC and sub county technical planning committee meetings, quarterly departmental meetings with all technical heads and NGOs / MDAs / private sector representatives. The district planning unit coordinates statistical data production while departments provide specific departmental data for consolidation in the annual statistical abstract.

Inter district coordination is done through extended TPC on a quarterly basis while at the MDAs level the collaboration is done through the line ministries website, review and mentoring meetings ,provision of standard tools, support supervision, annual league table performance assessment and established Information Management Systems for various departments e.g. PBS, IFMS, HMIS and LOGICS.

There are however bottlenecks regarding the coordination among statistics funders, producers and users within the district and its external stakeholders leading to lack of a complete statistics management system. This has led to difficulty in accessing data from other departments, increased data needs and gaps due to untimely collection and sharing of data to user departments in the district.

#### Table 3: Existing structures to support statistical dialogue with respect to statistical production

| **Name** | **Linkage** |
| --- | --- |
| District Departments | |
| Community Based Services and Works | Capacity building for water user committees. |
| Community and Health | Sharing HIV/AIDS data.  Involvement in community mobilization and dialogue. |
| Audit and all department | Do the financial audit |
| Community and Education | Coordination of girl child education movement.  Training senior women teachers. |
| Planning Unit and all Departments | Data generation, analysis, interpretation and dissemination.  Budgeting and reporting on PBS. |
| Finance and all Departments | Facilitation of other departments, processing payments, production of financial reports and ensuring proper accountability.  Producing audit reports. |
| Health and Education | Involvement in implementation of programs e.g. immunization, teenage pregnancies.  School health assessment on hygiene and sanitation improvement. |
| Engineering and Natural Resources | Approval of building plans. |

## 2.3 Data Production

### 2.3.1 Data User Needs

The district data are demanded by various stakeholders. These include mainly the district council, sectors and development partners. The data user needs are addressed and handled as presented though the intended user for data that isn’t disseminated is supposed to officially write to the CAO as regards to that issue.

The district is challenged with unprecedented data demand for development especially the government due to the government bureaucracy that the district isn’t able to respond to them as they arise and as well as adoption.

The collected data is aggregated according to gender, age, location that is geographical and the timeliness of the collected data depends as some data elements are collected on a weekly, monthly, quarterly and annual basis depending on the data collection schedule. Data is needed to plan, monitor progress and report implementation of development frameworks such as the MDP, NDP and the SDGs. However, the available data is not widely disseminated. The district currently only disseminates data through meetings, workshops and printed annual reports. There is need to explore more dissemination channels. To better understand user data demands, district performance review meetings are occasionally conducted in the district.

Currently, there is demand for statistics that are not yet produced by various stakeholders. This is as a result of inadequate resources and limited capacity to support statistics. The table below shows statistics that are demanded but not produced by Nakasongola district.

#### Table 4: Data demanded but not produced

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Indicators/ data/statistics not produced** | **Reasons for not**  **producing it** | **Users that demand**  **the statistics/Indicator** |
| 1. | Drop out at all levels | No data submitted | Ministries |
| 2. | Monitoring reports | Not included in the OBT database | LGs, CSOs, MDAs |
| 3. | Population figures at LC1 | Inadequate Capacity | NGOs, Ministries |
| 4. | Infrastructure status | Lack of funds | Development partners |
| 5. | Community births &  Deaths | No tool and structure in place | CBOs |
| 6. | Village maps | Lack of software/tools | NGOs, Ministries |
| 7. | Literacy Levels | Lack of funds | MDAs/LGs |
| 8. | Weather forecast | Ineffective weather station | Farmers |
| 9. | Climate change  statistics | Inadequate skills and  funding | Farmers |

***Source: Assessment results of the state of statistics Nakasongola district***

### 2.3.2 Statistical production

The commonest data products include; district and departmental annual statistical abstracts, quarterly performance reports, LQAS reports, annual performance reports and bulletins. However, once in a while there are survey reports when surveys are conducted.

The major data producers are the departments of health, education, production and marketing, and community based services. (See Appendix 1: Data Production Schedule).

The table below represents the different statistical products and frequency of production in the district.

#### Table 5: Statistical products with frequency in Nakasongola district

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Statistical products** | **Frequency** | **Last date published** |
| 1 | Staff enrolment | Annually | 28th June 2020 |
| 2 | Statistical Abstract | Annually | 6TH June 2020 |
| 3 | Reports at departmental level | Quarterly | 7TH Jan 2020 |
| 4 | LQAS report on HIV | Annually | 28th June 2020 |
| 5 | Financial Audit Reports | Quarterly | 28th June 2020 |
| 6 | Service delivery assessment report | Quarterly | 28th June 2020 |
| 7 | HMIS | Monthly | 29th June 2020 |
| 8 | Weather forecasts | Quarterly |  |
| 9 | No of OVC served | Quarterly | 28th June 2020 |
| 10 | Quarterly performance report | Quarterly | 23rd May 2020 |
| 11 | Rural water supply data base | Quarterly |  |

### 2.3.3 Gender Statistics production

The district produces gender statistics from administrative data which include surveys, data generated off the systems for different departments, there are however still gaps available in the production of gender statistics which are as a result of lack of capacity to produce gender statistics like lack of sex disaggregated data.

The Gender based unit at Nakasongola district is the Community Based Services which always provides technical Backstopping to other Departments on Gender Issues. The planning and Budgeting for Gender activities per department is an assessment area by the Equal Opportunities Commission. Hence every department has an output on Gender Issues which acts as a source of Statistics for the Entity. The Collection, Analysis and Dissemination of Such Statistics is always done through the Compilation of the Annual Statistical Abstract and each Department funds its own Activities basing on the Resource allocated to it.

### 2.3.4 Data sources

The main sources of data include; Census, Administrative data, and surveys. The works department conducts quarterly surveys on functionality of water sources, water user committee and sanitation. The health sector conducts annual surveys using the LQAS methodology. The Planning Unit spearheads the National Population and Housing Census every after 10 year. The remaining departments mostly rely on administrative data.

In terms of storage, there are mainly two means of storage. Hard copies of data are stored in filing cabinets and the soft copies are stored on departmental computers. However, in the case of National Management Information Systems it’s stored on National Servers.

Data backup is minimal and mostly done at individual level and mostly on mass storage devices. The case of hard copies back up is nonexistent.

Only few departments have well established data bases and these are mainly based on nationally set up Information Management Systems. The District Harmonized Data Base has been established, but there are a lot of gaps to be filled.

There are a few backlogs of unprocessed data, this is mainly for the District Harmonized Data Base and the food security survey. This has been as a result of inadequate funding and follow-ups.

### 2.3.5 Data Management Systems

The District currently uses a local developed harmonized system developed by the District statistician which enables harmonization of data, other systems are based at the District headquarters like the DHIS, EMIS, and PBS for quarterly reporting.

### 2.3.6 Data Quality Mechanisms

Data quality is very crucial as it assesses whether the information can serve its intended purpose. The quality of data produced by Nakasongola district is assessed on five traits as below.

#### Table 6: Data quality Mechanisms

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Criteria | Rating | Implication |
| 1. | Relevance | 3.6 | Acceptable |
| 2. | Accuracy | 2.5 | Not acceptable |
| 3. | Reliability | 4.3 | Acceptable |
| 4. | Timeliness | 3.2 | Moderate |
| 5. | completeness | 3.7 | acceptable |

***Source: Assessment tools***

The guidelines and standards used by the various sections/departments of the District are derived from line ministries and those at National level. There are no clear generated standards by the District that guide in production of quality data therefore this explains the ranking of the data produced. Some standards used include:

* Planning guidelines
* Statistical Abstracts
* Harmonized database
* MOH standard guidelines
* OVC quarterly standards

Most of the data collected is not validated except few departments/sections like water which collects data from the field and submit for validation to the district water office before submitting it through office of the CAO to the line ministry.

**Legal frame work**

The production of statistics in Nakasongola District is guided by the UBOS Act, 1998 & the Plan for Statistical Development III which authorize the Local Governments to use Administrative records, Census and Survey Reports in production of Annual Statistics for the Local Governments, which is reflected through the Annual Statistical Abstract and the Strategic plan for statistics.

**Human Resources Status**

The district has fairly adequate numbers of qualified personnel to effectively manage statistics with five staff dedicated for planning unit but the required technical skills are lacking. Therefore there is need to strengthen staff capacity to handle statistics.

The district is experiencing high staff turnover arising from staff going for further studies, promotions and cross over to other departments. The staff turnover has been delayed due to data collection, more work for Human resource department to fill the vacant positions and allocation of funds for capacity building, increased number of non-response to data collection forms.

**Financial Status**

Nakasongola District does not get financial support for statistical production from the Central Government and development partners. The Management Information Systems such as HMIS for Health and EMIS for Education have been built within the structures. However there is no specific funding directed to the production of statistics in most of the departments.

The table 7 below outlines financial allocation to various activities:

#### Table 7: Financial status

|  |  |  |
| --- | --- | --- |
| **Financial Year** | **Amount allocated (Shs)** | **Narration** |
| 2018/2019 | 2,000,000 | Funds for both HMIS and EMIS |
| 2019/2020 | 3,000,000 | Funds for both HMIS and EMIS |
| 2020/2021 | 4,800,000 | Funds for both HMIS and EMIS |

## 2.4 SWOT: Analysis Matrix

The matrix below focuses on the strengths, weaknesses, opportunities and threats in the development and management of statistics in Nakasongola District:

#### Table 8: SWOT analysis

|  |  |
| --- | --- |
| **STRENGTH** | **WEAKNESSES** |
| Well-designed budgeting planning tools  Fairly skilled staff  Supportive supervision  Existence of team work | Insufficient funds  Inadequate transport for field staff  Lack of enough statistical tools e.g statistical data base |
| **OPPORTUNITIES** | **THREATS** |
| Availability of government structures  Availability of raw data  Enabling environment created by  UBOS for data collection  Technical support by MDAs  Capacity building programs | Use of numerous information systems  Conflicting programmes.  Sustainability of initiated project or programmes when they phase out. |

## 2.5 Challenges, Risks and Mitigation Measures

Challenges and Risks

* Inadequate funding to support coordination process; and no clear feedback mechanisms.
* Lack of up to date services for statistical data analysis making staff to leave and join institutions having better data handling facilities;
* There is no local area network which makes work hard for most staff;
* Some departments for example Natural Resource have inadequate number of staff handling statistical matters hence over worked;
* Low remuneration for staff.
* Limited facilitation for data collection and handling.
* Lack of Statistical Software
* Inadequate training in statistical packages
* None responses to the data collection tools

**Mitigation Measures**

The following are the recommended arrangements which should be in place to address the above challenges:

* Constant mentoring and supervision of staff;
* Proper facilitation for data collection; and Delegation and staff promotions.
* Joint planning and implementation;
* Joint monitoring supervision and evaluation;
* Regular review meetings;
* Continuous refresher trainings and capacity building;
* Information sharing at regular intervals;
* Retooling the district with versatile gadgets for data capture and analysis
* Provision of ICT equipment and provision of reliable internet connectivity;
* Sufficient allocation of funds for statistical production;
* Refresher trainings needed
* Use of harmonized data collection tools

## 2.6 Priorities over the next five years

* Recruitment of staff.
* Lobbying for funding from various stakeholders for statistical activities.
* Designate statistical data focal person at departmental level; and Provision of harmonized data collection tools.
* Proper data collection; and adequate facilitation.
* Constant training of staff handling statistics in Data management.
* Career development programmes.

# Chapter Three: Strategic Framework

## 3.0 Introduction

This chapter presents the Vision, Mission, and strategic goals and Values and Principles that will guide statistical production in Nakasongola District for the next five years.

## 3.1 Vision and Mission

**Vision:** “A World Class District Statistical System”

**Mission**: “To provide quality statistics and statistical services that support evidence based decision in Nakasongola DLG and development agendas

**Culture:** Collaboration, creativity, transparency, Responsive, Timely

**Values :**

**Partnerships**

Building and maintaining stakeholder partnerships is essential in ensuring quality and harmonious statistical information is produced by the district.

**Relevance**

All district statistics produced shall meet user needs. The district aims to produce demand-driven statistics that offer practical utility for users.

**Confidentiality**

The district shall guarantee protection and observe strict confidentiality of individual data on the private life and businesses of data providers (households, companies, public institutions and other respondents), provided for strictly statistical purposes.

**Gender responsiveness**

Nakasongola will ensure gender responsiveness in statistical production

**Coordination**

Coordination within and across various departments is essential to achieving harmony, consistency and efficiency in the district statistical system.

## 3.2 Strategic Goals

**Goal 1: Strengthen coordination, cooperation and partnerships**

Statistical coordination is essential to the achievement of mutual support and synergy among data producers, avoidance of duplication of effort and production of conflicting data as well as the rationalization of use of available resources for statistics and achievement of data quality. In particular, statistical coordination of the NSS will lead to unified management and governance of Nakasongola statistical programmes.

**Goal 2: Increase statistical capacity**

This Involves Human Resource development and management through identification of mechanisms for ensuring availability of competent manpower for Statistics Production. Focus is adequacy in numbers, capacity and motivation of staff. Proper planning for human resources is key in building and maintaining manpower capacity for statistical production and development.

**Goal 3: Strengthen systems for data production and development.**

Nakasongola District is about ensuring that good quality statistics are produced on time and on budget to enable well-informed decision-making by strengthening existing data processes, investing in new data processes and onboarding new data sources. The District provides for a unified strategic approach to strengthening the development, production, dissemination and use of critical statistics. UBOS and the district will align their statistical programmes to meet data requirements of the NDP III, EAC Vision 2050, Africa Agenda 2063, and Agenda 2030 SDGs, among others.

**Goal 4: Enhance the Dissemination, Uptake and Use of Statistics:**

Data have no value except when they are processed, analyzed, interpreted and put in the public domain for use by all manner of data users. Data uptake and use will be enhanced by effective data dissemination in the district. Nakasongola Local government aims to increase access and satisfaction of vast data user needs. Implicitly, appropriate technology to connect to users, reprocess data, and increase data sharing options.

# Chapter Four: Strategy for Improving Statistics Production

## 4.0 Introduction

This chapter presents the plan’s strategic issues, objectives, strategic intervention and activities of the District for the next five years.

### 4.1.1 Strategic Goal 1: Strengthen Coordination, Cooperation and Partnerships

**Key Issue**

There is continued existence of limited coordination among statistics producers and users within the District and its external stakeholders which is as a result of a lack of a comprehensive statistical management system hence leading to poor information sharing and duplication in the generation of statistics in the District. In addition to that there is low appreciation of statistics by the data providers and limited top management support at the District which has created a gap in the production of statistics

**Strategic Objective**

1. To harmonize data productions processes and develop coordinated District statistical structures.
2. To develop mechanisms for sustained financing for Statistics

**Main Strategies**

In order to address the above issue, the following strategies will be pursued:

1. Establishing and strengthening coordination structures to support inter and intra institutional collaboration for statistical development.
2. Strengthen data communication channels and maintaining linkages between data producers and users
3. Ensure Financing of Statistic Activities

**Specific Actions**

1. Sensitize political leaders on LGSPS so as to solicit for their support for its implementation
2. Support operationalization and efforts of the District Statistics Committee
3. Establish internal reporting procedures and operationalize institutional structures to support development of District statistics.
4. Develop statistical databases in the different departments
5. Joint monitoring supervision and evaluation.
6. Lobby funds for statistics production and development
7. Sufficient allocation of funds for statistical production;
8. Proper facilitation for data collection; and Delegation and staff promotions

### 4.1.2 Strategic Goal 2: Increase Statistical Capacity.

**Key Issue**

Human resource development and management involves identification of mechanisms for planning, enhancing and sustaining manpower capacity, and putting in place an enabling environment for statistical production and development. The district however is faced with Low remuneration for staff, Inadequate training in statistical packages and some departments for example Natural Resource have inadequate number of staff handling statistical matters hence over worked.

**Strategic Objective**

1. To attract and retain motivated and competent human resource for production and utilization of quality statistics

**Main Strategies**

In order to address the above, the following strategies will be pursued:

1. Developing and strengthening human resource statistical capacity for managing a sound data production and management system.
2. Ensure staff motivation

**Specific Actions**

The above strategy will be achieved through the following specific actions:

1. Train and support staff in the Planning Unit and other district departments in basic data management, analysis and quality assurance.
2. Appraise and reward/sanction departmental data focal persons on management of data systems.
3. Lobbying for funds to facilitate staff training programs
4. Constant mentoring and supervision of staff
5. Continuous refresher trainings and capacity building;
6. Proper facilitation for data collection; and Delegation and staff promotions.

### 4.1.3 Strategic Goal 3: Strengthen Systems for Data Production and Development.

**Key Issue**

There is continued existence of limited data analysis, comparability and lack of common understanding of data concepts, codes and methodologies. The multiple data collection systems at frontline service delivery points and reporting requirements have also resulted into time wastage, duplication and data collector fatigue. More challenges that related to data production at the District dwell around Limited internet connectivity, inadequate data storage facilities and lack of reliable backup therefore leading to consistent loss of data at the District in addition there is limited knowledge and compliance to statistical standards, guidelines and procedures in the District. Most statistical information does not meet the quality requirements of official statistics.

**Strategic Objective**

1. To strengthen the production of quality data in consideration of the requirements of official statistics in Nakasongola District

**Main Strategies**

In order to address the above, the following strategies will be pursued:

1. Adopting recognized data producer and user guidelines and standards.
2. Supporting periodic data quality assessments in all data production centers at the District
3. Strengthening ICT facilities and infrastructures for harmonized reporting and information sharing (MIS)

**Specific Actions**

The above strategy will be achieved through the following specific actions:

1. Adopt and apply quality standards and guidelines for data production and use in the District
2. Develop and operationalize District data management policies and guidelines
3. Develop, review, Standardize and harmonize data collection tools for the quality assessments.
4. Routine Data validation before analysis by the technical staff
5. Extend internet connectivity in all the departments
6. Procure; install and network all computers in information management sectors

### 4.1.4 Strategic Goal 4: Enhance Dissemination, Uptake and Use of Statistics

**Key Issue**

**Strategic Objective**

1. To promote access to statistics and increase availability and usage of District statistics by all stakeholders

**Main Strategies**

In order to address the above issue, the following strategies will be pursued:

1. Improving data production and management for timely reporting and dissemination of District statistics to inform District initiatives and processes
2. Ensuring awareness and appreciation of available statistics among the users

**Specific Actions**

The above strategy will be achieved through the following specific actions:

1. Update the District harmonized database
2. Operationalize the District website
3. Conduct statistical and data needs assessment to ensure relevancy of the District data
4. Popularize version of the District statistics products, e.g. abstracts and statistical brochures
5. Conduct regular dissemination workshops for statistics produced
6. Conduct regular user-producer consultative meetings
7. Disseminate all statistics produced to increase its usability

# Chapter Five: Implementation, Monitoring and Evaluation

## 5.1Introduction

This Chapter elucidates the implementation of the strategies and sets out how the goals and objectives of the strategy can be achieved, the Monitoring and Evaluation of the LGSPS

## 5.2 Implementation Mechanisms

This plan will be implemented in collaboration with UBOS and relevant government line ministries, departments and agencies as well as development partners and civil society organizations.

The CAO’s office shall take the overall responsibility for implementing the LGSPS. The District Planner and the Planning Office shall be the secretariat for the LGSPS and oversee coordination of the implementation of the LGSPS with support from the District Statistics Committee.

The DSC will coordinate and oversee the implementation of this plan, and will report on a quarterly basis to the TPC and share the progress on the implementation of the LGSPS with UBOS as prescribed in the Terms of Reference.

Each department will continuously update the DSC on how they are implementing the plan’s activities.

## 5.3 Monitoring and Evaluation

Monitoring and evaluation of the LGSPS implementation facilitated by the logical framework matrix (see Appendix 2). The status of implementation will be monitored and evaluation through quarterly meetings and field visits by technical staff.

Monitoring and Evaluation of the LGSPS will be the responsibility of the DSC under the CAO‟s leadership. Departmental focal persons will prepare monthly progress reports for discussion by the DSC. The secretary to the DSC will consolidate the monthly reports into quarterly progress reports for discussion and submission by the DSC to the DPTC and subsequently to UBOS through the CAO.

Annual performance reports will be produced and shared with UBOS as an input to the Annual LGSPS Review. UBOS will further support the monitoring of the LGSPS through routine monitoring of statistical activities at the district as well as the midterm review and final evaluation of the plan.

### 5.3.1 Monitoring

Quarterly performance Reports shall be submitted to the Office of the CAO

The district Technical Planning Committee role is to coordinate, integrate, implement, monitor and evaluate all the sectorial and LLG plans in the district, through the District Planning Department. In this, the department shall develop strong Monitoring and Evaluation systems, providing quality and reliable statistics that can be used in policy formulation and decision making.

The Uganda Bureau of Statistics shall be responsible for offering administrative support and technical advice, guidance and mentoring required to effectively implement the LGSPS.

### 5.3.2 Evaluation

For Evaluation to be consistent with LGSPS Goals, strategies and activities, District planning unit in collaboration with the Office of CAO, shall ensure that Quarterly PBS Reports, Joint Annual Reviews, Mid Term Reviews and End of Term Evaluations shall always be conducted to track progress of the LGSPS

### 5.3.3 Reporting arrangements

The progress will be reported through monthly briefs on cumulative progress and quarterly monitoring [reports.in](http://reports.in/) the middle of the implementation of the plan, progress will be reported in the midterm evaluation report and the terminal evaluation will track the progress as at the end of the 5 year implementation period (2020/21-2024/25).

# Chapter Six: Financing Plan

## 6.1: Introduction

This section presents the cost of the plan and the Financing of the Plan for statistical activities within Nakasongola District

## 6.2: Cost of the plan

The cost of Nakasongola district is estimated at UGX 216,200,000 as reflected in the Five Year Budget (Appendix 3). A summary of specific financial targets of the Strategic Plan for Statistics, 2020/21-2024/25, inclusive of administration overheads under the respective goals is highlighted in table 9 below

Table 9: Nakasongola District budget (Uganda shillings 000)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Strategic Goals | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | TOTAL |
| Strengthen coordination, cooperation and partnerships | **2,200** | **12,200** | **8,100** | **5,700** | **4,700** | **32,900** |
| Increase statistical capacity | **10,600** | **12,600** | **12,600** | **11,600** | **7,600** | **55,000** |
| Strengthen systems for data production and development | **24,000** | **19,500** | **7,000** | **3,500** | **4,500** | **58,500** |
| Enhance dissemination, uptake and use of statistics | **7,600** | **24,400** | **14,600** | **8,600** | **14,600** | **69,800** |
| **TOTAL** | **44,400** | **68,700** | **42,300** | **29,400** | **31,400** | **216,200** |

## 6.3: Financing the Plan

The LGSPS will be financed by the Nakasongola district local government, GOU and development partners. However, sustainability of the plan will be contingent on provision to the district by GOU of conditional and unconditional grants for statistical development

# Appendices

**Appendix 1: Data production schedule**

| Data/Statistics produced | Indicator/s | Frameworks to which Sector/MDA responds | Data Source (Administrative , Surveys, Census | Level of disaggregation | Frequency of production | Level of demand | Users of the indicator / statistics | Dissemination Channel |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Administration |  |  |  |  |  |  |  |  |
| Administrative Data | Number of staff on department payroll | Vision 2050, NDP III | Administrative | Sex | Monthly | High | LG.MDA,MoPS, MOFPED | Reports |
| Administrative Data | Number of staff on official leave | NDP III | Administrative | Sex | Monthly | High | LG, MDA,MoPS, MOFPED | Reports |
| Administrative Data | Number of staff off payroll due to disciplinary action | NDP III | Administrative | Sex | Monthly | High | LG, MDA,MoPS, MOFPED | Reports |
| Administrative Data | Number of staff to be recruited | NDP III | Administrative | Sex | Monthly | High | LG, MDA,MoPS, MOFPED | Reports |
| Administrative Data | Number of pensioners under the department | NDP III | Administrative | Sex | Monthly | High | LG, MDA,MoPS, MOFPED | Reports |
| Administrative Data | Total of number of pensioners on Payroll from all departments | NDP III | Administrative | Sex | Monthly | High | LG, MDA,MoPS, MOFPED | Reports |
| Administrative Data | Percentage of pensioners paid in time | NDP III | Administrative | Sex | Monthly | High | LG, MDA,MoPS, MOFPED | Reports |
| Administrative Data | Number of pensioners paid Gratuity | DDP III | Administrative | Sex | Monthly | High | LG, MDA,MoPS, MOFPED | Reports |
| Administrative Data | Percentage of vacant positions filled | NDP III | Administrative | sex | Annually | High | LG, MDA,MoPS, MOFPED | Reports |
| Administrative Data | Number of submissions made to DSC | NDP III | Administrative | Sex | Annually | Medium | LG, MDA,MoPS, MOFPED | Reports |
| Administrative Data | Annual procurement plan in place | NDP III | Administrative | Department | Annually | High | LG | Reports |
| Administrative Data | Number of contracts signed | NDP III | Administrative | District | Annually | High | LG | Reports |
| Administrative Data | Up to date contracts register in place | NDP III | Administrative | District | Annually | Medium | LG | Reports |
| Administrative Data | No. of rewards and sanctions meetings conducted | NDP III | Administrative | District | Quarterly | Medium | LG | Reports |
| Administrative Data | No. of monitoring & supervision visits conducted | NDP III | Administrative | Sub Counties, Town councils | Quarterly | Medium | LG | Reports |
| Administrative Data | No of monitoring reports produced and submitted | NDP III | Administrative | Department | Quarterly | Medium | LG | Reports |
| Administrative Data | Percentage of staff appraised | NDP III | Administrative | Sex | Annually | High | LG | Reports |
| Administrative Data | Number of publications produced & disseminated | NDP III | Administrative | District | Annually | Medium | LG | Reports |
| Administrative Data | Number of civil marriages | NDP III | Administrative | District | Annually | Low | LG, & MDAs | Reports |
| Administrative Data | Number of court cases followed up | NDP III | Administrative | District | Annually | High | LG, MDAs | Reports |
| Administrative Data | Updated client charter in place & Disseminated | NDP III | Administrative | District | Annually | Low | LG, MDAs | Reports |
| Administrative Data | No. of administrative offices constructed or rehabilitated | NDP III | Administrative | District | Annually | High | LG, MDAs | Reports |
| Administrative Data | No. of administrative unit installed with solar power | Vision 2050 |  | District | Annually | High | LG, MDAs | Reports |
| Finance |  |  |  |  |  |  |  |  |
| Administrative Data | local revenue collected | NDP III | Administrative | District | Annually | High | LG &MDAs | Reports |
| Administrative Data | Number of IFMS computers maintained and serviced including the server | NDP III | Administrative | District | Quarterly | High | LG &MDAs | Reports |
| Statutory Bodies |  |  |  |  |  |  |  |  |
| Administrative Data | No of political monitoring visits made | DDP III | Administrative | District | Quarterly | High | LG &MDAs | Reports |
| Administrative Data | No of ordinances/ Bye- Laws drafted | NDP III | Administrative | District | Quarterly | High |  | Reports |
| Administrative Data | No of District Public Accounts Committee meetings held | NDP III | Administrative | District | Quarterly | High | LG &MDAs | Reports |
| Administrative Data | No of Internal Audit reports reviewed | DDP III | Administrative | District | Quarterly | High | LG &MDAs | Reports |
| Administrative Data | No of Auditor General reports reviewed | DDP III | Administrative | District | Annually | High | LG &MDAs | Reports |
| Administrative Data | No of field exercusions visits conducted | DDP III | Administrative | District | Quarterly | High | LG &MDAs | Reports |
| Administrative Data | No of quarterly reports submitted | DDP III | Administrative | District | Quarterly | High | LG &MDAs | Reports |
| Administrative Data | No of District Land Board meetings held | NDP III | Administrative | District | Quarterly | High | LG &MDAs | Reports |
| Administrative Data | No of Land applications received and handled | NDP III, | Administrative | District | Quarterly | High | LG &MDAs | Reports |
| Administrative Data | No of annual compensation rates produced and submitted | NDP III, | Administrative | District | Quarterly | High | LG &MDAs | Reports |
| Administrative Data | No of District Service Commission meetings held | NDP III, | Administrative | District | Quarterly | High | LG &MDAs | Reports |
| Administrative Data | No of disciplinary cases handled | NDP III, | Administrative | District | Quarterly | High | LG &MDAs | Reports |
| Administrative Data | No of leave applications handled | NDP III | Administrative | Sex | Quarterly | High | LG &MDAs | Reports |
| Administrative Data | No of staff regularized | NDP III | Administrative | sex | Quarterly | High | LG &MDAs | Reports |
| Administrative Data | % of contracts awarded reports on projects prepared and submitted to PPDA | NDP III | Administrative | District | Quarterly | High | LG &MDAs | Reports |
| Administrative Data | % of administrative/ contract reviews handled | NDP III | Administrative | District | Quarterly | High | LG &MDAs | Reports |
| Administrative Data | % of sets contracts committee minutes approved and filed | NDP III | Administrative | District | Quarterly | High | LG &MDAs | Reports |
| Administrative Data | % of procurement reports prepared and submitted to PPDA | NDP III | Administrative | District | Quarterly | High | LG &MDAs | Reports |
| Production |  |  |  |  |  |  |  |  |
| Administrative Data | No. of technical backstopping and monitoring visits | DDP III | Administrative | District | Quarterly | High | LG, MDA | Reports |
| Administrative Data | No. of farmers receiving advisory / advisory services on crop | SDGs, Vision 2050, NDP III | Administrative | Sub county | Quarterlty | High | LG, MDA | Reports |
| Administrative Data | No. of acres planted for the major crop enterprises | SDGs, Vision 2050, NDP III | Administrative | Sub County | Report, DPP | High | LG, MDA | Reports |
| Administrative Data | Estimated crop yield | SDGs, Vision 2050, NDP III | Administrative | District | Report, DPP | High | LG, MDA | Reports |
| Administrative Data | No. of farmers adopting modern crop production technologies | NDP III | Administrative | Region, Rural Urban | Report, DPP | High | LG, MDA | Reports |
| Administrative Data | Incidence of crop pests and diseases |  | Administrative | Sub county | Report | High | LG, MDA | Reports |
| Administrative Data | No. of farmers practicing bulk marketing | NDP III | Administrative | Sub county | Report, DPP | High | LG, MDA | Reports |
| Administrative Data | No. of farmers adopting recommended post-harvest handling | , NDP III | Administrative | Sub county | Report, DPP | High | LG, MDA | Reports |
| Administrative Data | No. of Households that are food secure | SDGs, Vision 2050, NDP III | Administrative | Sub county | Report | High | LG, MDA | Reports |
| Administrative Data | % of plant clinics constructed | DDP III | Administrative |  | Report, | High | LG, MDA | Reports |
| Administrative Data | Number of livestock by category owned | SDGs, Vision 2050, NDP III | Administrative | Sub County | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of farmers receiving livestock extension services | SDGs, Vision 2050, NDP III | Administrative | Region, Rural Urban | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of animals vaccinated by type | SDGs, Vision 2050, NDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of livestock slaughtered by category | SDGs, Vision 2050, NDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | Disease surveillance conducted | NDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of private animal service providers | DDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of Artificial Insemination Service providers | NDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of slaughter structures | NDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of functional valley dams / valley tanks | SDGs, Vision 2050, NDP III | Administrative | Sub county | Annually | HIgh | LG, MDA | Reports |
| Administrative Data | No. of cattle crashes / spray races / DIPS | NDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | % Of slaughter houses constructed | NDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of fish ponds constructed | SDGs | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of fish ponds stocked | SDGs | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of fish cages established | SDGs | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of fish cages stocked | SDGs | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | Quantity of fish harvested from ponds | SDGs | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of fish farmers trained | SDGs | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of fingerlings distributed to farmers | SDGs | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | Quantity of fish harvested by species per month | SDGs | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | Quantity of fish marketed by species | SDGs | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of fish stock surveys conducted | SDGs, Vision 2050, NDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of fisher-folk sensitized sustainable fishing methods | SDGs, Vision 2050, NDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of fish processing units established | SDGs, Vision 2050, NDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of tsetse traps procured and deployed | DDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of tsetse surveys conducted | DDP III | Administrative |  | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of bee hives procured and distributed to farmers | DDP III | Administrative | Sub County | Anually | High | LG, MDA | Reports |
| Administrative Data | No. of farmers practicing bee keeping | DDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | Quantity of honey produced | DDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of honey collecting centers established | DDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | Quantity of honey produced per bee hive by type | DDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of Apiary demo sites established | DDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | Quantity of honey processed and marketed | DDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of farmers accessing advisory services in Entomology | DDP III | Administrative | Sub county | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of colony multiplication centres established | DDP III | Administrative | Sub county |  | High | LG, MDA | Reports |
| Trade , Industry and Economic Development |  |  |  |  |  |  |  |  |
| Administrative Data | No. of functional SACCOs | SDGs, NDP III | Administrative | District | Annually | High | LG, MDA | Reports |
| Administrative Data | No. producer Cooperatives | NDP III | Administrative | District | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of cooperatives accessing credit finance | NDP III | Administrative | District | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of Market surveys conducted | NDP III | Administrative | District | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of Cooperatives registered with UNBS | NDP III | Administrative | District | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of tourism sites identified and developed | NDP III | Administrative | District | Annually | High | LG, MDA | Reports |
| Administrative Data | No. of tourists | NDP III | Administrative | District |  | High | LG, MDA | Reports |
| Health |  |  |  |  |  |  |  |  |
| Administrative Data | % of pregnant women that attend ANC4 visit | SDGs | Administrative | Health Center | Annually | High | Health facility, LG, MoH, IPs | Reports |
| Administrative Data | % OPD new attendance | SDGs | Administrative | Health Center | Annually | High | Health facility, LG, MoH, IPs | Reports |
| Administrative Data | %Number of deliveries in health centers | SDGs | Administrative | Health Center | Annually | High | Health facility, LG, MoH, IPs | HIMIS |
| Administrative Data | % FP new acceptors | SDGs | Administrative | Health Center | Annually | High | Health facility, LG, MoH, IPs | Reports |
| Administrative Data | % Coverage IPT2 | SDGs | Administrative | Health Center | Annually | High | Health facility, LG, MoH, IPs | Reports |
| Administrative Data | % Fully immunized by 1 year | SDGs | Administrative | Health Center | Annually | High | Health facility, LG, MoH, IPs | Reports |
| Administrative Data | % TB newly detected | SDGs | Administrative | Health Center | Annually | High | Health facility, LG, MoH, IPs | Reports |
| Administrative Data | % HIV+ patients who qualify that are | SDGs | Administrative | Health Center | Annually | High | Health facility, LG, MoH, IPs | Quarterly reports |
| Administrative Data | % of OPDs constructed OR rehabilitated | SDGs | Administrative | Health Center | Annually | High | Health facility, LG, MoH, IPs | Quarterly reports |
| Administrative Data | No. of Maternity wards constructed OR rehabilitated | SDGs | Administrative | Health Center | Annually | high | Health facility, LG, MoH, IPs | Quarterly reports |
| Administrative Data | % of General wards constructed OR rehabilitated | SDGs | Administrative | Health Center | Annually | High | Health facility, LG, MoH, IPs | Quarterly reports |
| Administrative Data | % of staff houses constructed OR rehabilitated | SDGs | Administrative | Health Center, Sub county | Annually | High | Health facility, LG, MoH, IPs | Quarterly reports |
| Administrative Data | % of theatre constructed or rehabilitated | SDGs | Administrative | Health Facility, sub county, District | Annually | High | Health facility, LG, MoH, IPs | Quarterly reports |
| Administrative Data | % of pit latrines constructed at facility level | SDGs, Vision 2050, NDP III | Administrative | Health Facility, sub county, District | Reports | High | Health facility, LG, MoH, IPs | Reports |
| Education |  |  |  |  |  |  |  |  |
| Administrative Data | No. of Pupils/Students Enrolled. | NDP III | Administrative | sex | Annually | High | LG.MDA,MoPS, MOFPED | Quarterly reports |
| Administrative Data | Drop outs rates | NDP III | Administrative | sex | Annually | High | LG.MDA,MoPS, MOFPED | Quarterly reports |
| Administrative Data | No. of SNE pupils | NDP III | Administrative | Sex, school, sub county | Annually | High | LG.MDA,MoPS, MOFPED | Quarterly reports |
| Administrative Data | No. of OVCs | NDP III | Administrative | Sex, Sub county, school | Annually | High | LG.MDA,MoPS, MOFPED | Quarterly reports |
| Administrative Data | Pass Rate | NDP III | Administrative | Sex, Sub county, school | Annually | High | LG.MDA,MoPS, MOFPED | Quarterly reports |
| Administrative Data | Transition Rate | NDP III | Administrative | Sex, Sub county, school | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | Survival Rate | NDP III | Administrative | Sex, Sub county, school | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | Completion Rate | SDGs, Vision 2050, NDP III | Administrative | Sex, Sub county, school |  | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | Net Enrolment Rate,(NER) |  | Administrative | Sex, Sub county, school | Annually | High | MOES, LG, | Reports |
| Administrative Data | Gross Enrolment Ratio (GER) | SDGs, Vision 2050, NDP III | Administrative | Sex, Sub county, school | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | Net Intake Ratio (NIR) | SDGs, Vision 2050, NDP III | Administrative | Sex, Sub county, school | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | Learners Attendance Rate | SDGs | Administrative | Sex, Sub county, school | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | No. of Teachers | SDGs | Administrative | Sex, Sub county, school | Annually | High | MOES, LG, MoFPED | Quarterly reports |
| Administrative Data | Teacher Attendance Rate | SDGs | Administrative | Sex, Sub county, school | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | Teacher Attrition Rate | SDGs | Administrative | Sex, Sub county, school |  | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | Pupil Teacher Ratio (PTR) | SDGs | Administrative | School | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | No. of Classrooms | SDGs, Vision 2050, NDP III | Administrative | School | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | Pupil Classroom Ratio | SDGs | Administrative | School | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | No. of pit latrines Stances constructed | SDGs | Administrative | School | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | Pupil Stance Ratio | SDGs | Administrative | School | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | No. of Desks | SDGs | Administrative | School | Annually | High | MOES, LG, |  |
| Administrative Data | Pupil Desk Ratio | SDGs | Administrative | School | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | No. of Teacher Houses | NDP III | Administrative | School | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | Teacher House Ratio | SDGs, Vision 2050, NDP III | Administrative | School | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | No. of Inspections | NDP III | Administrative | District | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | Pupil Book Ratio | NDP III | Administrative | School | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | % of schools feeding. | NDP III | Administrative | School | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | Number of classrooms constructed | NDP III | Administrative | School | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | No. of classrooms rehabilitated | NDP III | Administrative | School | Annually | High | MOES, LG, Partners. | Reports |
| Administrative Data | No. of lined pit latrines stance emptied and rehabilitated | NDP III | Administrative | School | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | No. Teacher houses constructed | NDP III | Administrative | School | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | No. of furniture procured and distributed to schools | NDP III | Administrative | School | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Administrative Data | No. of vehicles and motorcycles procured for education | NDP III | Administrative | School | Annually | High | MOES, LG, Partners. | Quarterly reports |
| Roads |  |  |  |  |  |  |  |  |
| Administrative Data | Road Network by Traffic volume. | SDGs, NDP III | Administrative | Survey | Annually | Report | High | Reports |
| Administrative Data | Number of Bridges | NDP III | Administrative | Per Sub County | Report | Medium | LG, MoWT, URF, MoF. | Reports |
| Administrative Data | Number of Culvert lines | NDP III | Administrative | Per Road | Report | High | LG, MoWT, URF, MoF. | Reports |
| Administrative Data | Number of Bottle necks cleared | NDP III | Administrative | Per Sub County | Report | High | LG, MoWT, URF, MoF. | Reports |
| Administrative Data | Number of New Building Plans approved. | NDP III | Administrative | Per District | Annually | Medium | Local Councils (Urban Council) MoFED), | Reports |
| Administrative Data | Number of Public Structures constructed /renovated | NDP III | Administrative | Per District | Annually | High | MoLG, District Council, MoWT, MoHUD. | Quarterly reports |
| Water |  |  |  |  |  |  |  |  |
| Administrative Data | % of people within 1.0 km (rural) and 0.2 km (urban) of an improved water source | SDGs, NDP III | Administrative | LC III | Quarterly & annual | High | MWE,LG,LLGs & Partners |  |
| Administrative Data | % of improved water sources that are functional at the time of a spotcheck | SDGs, NDP III | Administrative | LC III | Quarterly & annually | High | MWE,LG,LLGs &Partners | Quarterly reports |
| Administrative Data | % of water samples taken at the point of collection or discharge that comply with national standards | SDGs, NDP III |  | LC III | Quarterly & annually | High | MWE,LG,LLGs & Partners | Quarterly reports |
| Administrative Data | Mean sub county deviation from the district average in persons per improved water point(equity) | SDGs, NDP III | Administrative | LC III | Quarterly & annually | High | MWE,LG,LLGs & Partners | Quarterly reports |
| Administrative Data | % of people with access to (and use of) improved and basic latrines / toilets & Hand washing facilities | SDGs, NDP III | Administrative | LC III | Quarterly & | High | MWE,LG,LLGs & Partners | Quarterly reports |
| Administrative Data | % of water and sanitation committees formed ,where at least one woman holds a key position | SDGs, NDP III | Administrative | LC III / LC I | Quarterly & annually | High | MWE,LG,LLGs &Partners | Quarterly reports |
| Administrative Data | No. of new customer connections for GFS | SDGs, NDP III | Administrative | Urban | Quarterly & annually | High | MWE,LG,LLGs & Partners | Quarterly reports |
| Administrative Data | Number of repairs conducted on GFS | SDGs | Administrative | Urban | Quarterly & annually | High | MWE,LG,LLGs & Partners | Quarterly reports |
| Administrative Data | Number of new water points connections for GFS | SDGs | Administrative | Urban | Quarterly & annually | High | MWE,LG,LLGs & Partners | Quarterly reports |
| Natural Resources |  |  |  |  |  |  |  |  |
| Administrative Data | No. of land disputes resolved | SDGs | Administrative | Sub-county | Reports | High | LG, MLHUD, CSOs | Reports |
| Administrative Data | No. of land offers processed | SDGs | Administrative | District | Reports | High | LG, MLHUD, CSOs | Reports |
| Administrative Data | Area (Ha) of government land identified and registered /titled | SDGs | Administrative | District | Reports, | High | LG, MLHUD, CSOs | Reports |
| Administrative Data | No. of Land Titles issued | SDGs | Administrative | District | Reports | High | LG, MLHUD, CSOs | Reports |
| Administrative Data | No. of land survey inspections undertaken | NDP III | Administrative | District | Reports | High | LG, MLHUD, CSOs | Reports |
| Administrative Data | No. of Deed plans processed | NDP III | Administrative | District | Reports | High | LG, MLHUD, CSOs | Reports |
| Administrative Data | No. of local physical devt plans approved | NDP III | Administrative | District | Reports | High | Physical Planning Committees, LG, LLG, Local Communities, MDAs | Reports |
| Administrative Data | % of devt/title applications approved | NDP III | Administrative | District | Reports | High | Physical Planning Committees | Reports |
| Administrative Data | No. of compliance inspections undertaken | NDP III | Administrative | District | Reports | High | LG, MDAs | Reports |
| Administrative Data | Level of compliance to the physical devt plans | SDGs, NDP III | Administrative | District | Annually | High | LG, MDAs | Reports |
| Administrative Data | Existence of an up-to date property data bank | SDGs, NDP III | Administrative | District | Annually | High | LG, MDAs, local communities | Reports |
| Administrative Data | Ha of woodlots established and surviving | SDGs | Administrative | District | Annually | High | LG, MDAs, local communities | Reports |
| Administrative Data | No. of tree nurseries established | SDGs | Administrative | District | Annually | High | LG, MDAs, local communities | Reports |
| Administrative Data | No. of forest management plans developed | SDGs | Administrative | District | Annually | High | LG, MDAs, local communities | Reports |
| Administrative Data | No. of LFRs protected | SDGs | Administrative | District | Annually | High | LG, MDAs, local communities | Reports |
| Administrative Data | Ha of LFRs restored | SDGs | Administrative | District | Annually | High | LG, MDAs, local communities | Reports |
| Administrative Data | Length of LFR boundaries opened | SDGs, NDP III | Administrative | District | Annually | High | LG, MDAs, local communities | Reports |
| Administrative Data | No. of community members trained in forest management | SDGs, NDP III | Administrative | District | Annually | High | LG, MDAs, local communities | Reports |
| Administrative Data | No. of communities mobilized and sensitized on climate change | NDP III | Administrative | District | Annually | High | LG, MDAs, local communities | Reports |
| Administrative Data | No. of EIAs reviewed | NDP III | Administrative | District | Annually | High | LG, MDAs, local communities | Reports |
| Administrative Data | No. of environmental screening undertaken | NDP III | Administrative | District | Annually | High | LG, MDAs, local communities | Reports |
| Administrative Data | No. of monitoring reports produced | NDP III | Administrative | District | Annually | High | LG, MDAs, local communities | Reports |
| Administrative Data | Km of wetlands demarcated | NDP III | Administrative | District | Annually | High | LG, MDAs, local communities | Reports |
| Administrative Data | Number of wetland re-inventory and assessment reports | NDP III | Administrative | District | Annually | High | LG, MDAs, local communities | Reports |
| Community Development |  |  |  |  |  |  |  |  |
| Administrative Data | No of FAL learners trained | SDGs, NDP III | Administrative | Sub-county | Annually | -High | MGLSD LG ,Development partners | Reports |
| Administrative Data | No of FAL instructor trained | SDGs, NDP III | Administrative | Sub-county | Annually | -High | MGLSD LG ,Development partners | Reports |
| Administrative Data | No juvenile children settled | SDGs | Administrative | District | Annually | -High | MGLSD LG ,Development partners | Reports |
| Administrative Data | No of youth groups supported | SDGs | Administrative | Sub-county | Annually | High | MGLSD LG ,Development partners | Reports |
| Administrative Data | No of PWD groups supported | SDGs | Administrative | District | Annually | High | MGLSD LG ,Development partners | Reports |
| Administrative Data | No of CBO/NGOs registered and ,monitored | SDGs, NDP III | Administrative | District | Annually | medium | MGLSD,LG, Development partners | Reports |
| Administrative Data | No of OVC served | NDP III | Administrative | District | Annually | High | MGLSD,,,LG, ,Development partners | Reports |
| Administrative Data | No of Labour disputes settled | NDP III | Administrative | District | Annually | High | MGLSD,,,LG, ,Development partners | Reports |
| Administrative Data | No of GBV cases handled | NDP III | Administrative | District | Annually | High | MGLSD,,,LG, ,Development partners | Reports |
| Administrative Data | No of workplaces inspected | NDP III | Administrative | District | Annually | High | MGLSD,,,LG, ,Development partners | Reports |
| Administrative Data | No of councils supported(women, | NDP III | Administrative | District | Annually | High | MGLSD,,,LG, ,Development | Reports |
| Administrative Data | No of women groups supported | NDP III | Administrative | District | Annually | High | MGLSD,,,LG, ,Development partners | Reports |
| Administrative Data | No of elderly persons groups supported | NDP III | Administrative | District | Annually | High | MGLSD,,,LG, ,Development partners | Reports |
| Administrative Data | No of coordination meetings conducted | NDP III | Administrative | District | Annually | High | MGLSD,,,LG, ,Development partners | Reports |
| Administrative Data | No of children institution inspected | NDP III | Administrative | District | Annually | High | MGLSD,,,LG, ,Development partners | Reports |
| Administrative Data | No of cultural activities supported | NDP III | Administrative | District | Annually | High | MGLSD,,,LG, ,Development partners | Reports |
| Administrative Data | No of mobilization & sensitization meetings conducted | NDP III | Administrative | District | Annually | High | MGLSD LG, ,Development partners | Reports |
| Internal Audit |  |  |  |  |  |  |  |  |
| Administrative Data | % of Irregular procurements (e.g unadvertised | NDP III | Administrative | District | Quarterly | High | LG &MDAs | Reports |
| Administrative Data | Extent of Payroll and recruitment irregularities | NDP III | Administrative | District | Quarterly | High | LG &MDAs | Reports |
| Administrative Data | % of impassable feeder Roads worked on against budgeted | NDP III | Administrative | District | Quarterly | High | LG &MDAs | Reports |

**Appendix 2: Logical Frame work**

| **(A) Strategic objective** | **(B) Strategic Initiatives for SPS** | **(C) Activities** | **(D) Objectively Verifiable Indicators(OVIs)** | **(E) Sources of data for indicators** | **(F) Risks and assumptions** |
| --- | --- | --- | --- | --- | --- |
| **Strategic Goal 1: Strengthen coordination, cooperation and partnerships** | | | | | |
| To harmonize data production processes and develop coordinated District statistical structures. | Establishing and strengthening coordination structures to support inter and intra institutional collaboration for statistical development | Support operationalization and efforts of the District Statistics Committee | Operational District Statistics Committee in place by December 2021 | Statistical Reports | • Availability of funds to support statistical activities  • Competent staff to carry out statistical activities  • Conducive working environment |
| Establish internal reporting procedures and operationalize institutional structures to support development of District statistics. | An approved Internal reporting procedures in place by December 2021 | Statistical Reports |
| Develop statistical databases in the different departments | Developed statistical databases in different departments by December 2021 | Statistical Reports |
| Strengthen data communication channels and maintaining linkages between data producers and users | Sensitize political leaders on LGSPS so as to solicit for their support for its implementation | Number of Meetings held annually with political leaders on LGSPS. | Minutes reports |
| Joint monitoring supervision and evaluation. | Number of monitoring supervision and evaluation done jointly | Minutes reports |
| Develop mechanisms for sustained financing for Statistics | Ensure Financing of statistics Activities | Lobby funds for statistics production and development | Proportional of funds for statistics production and development to Budget | Financial reports |
| Sufficient allocation of funds for statistical production. | Proportional of funds for statistics production to Budget | Financial reports |
| **Strategic Goal 2: Increase statistical capacity** | | | | | |
| To attract and retain motivated and competent human resource for production and utilization of quality statistics | Developing and strengthening human resource statistical capacity for managing a sound data production and management system. | Train and support staff in the Planning Unit and other district departments in basic data management, analysis and quality assurance. | Number of staff trained in the planning unit and other district departments in basic data management, analysis and quality assurance | Training reports | • Availability of funds and management commitment  • Staff willingness to appreciate statistics  • Availability of trainable staff |
| Lobbying for funds to facilitate staff training programs | Proportion of funds to facilitate training programs to budget | Financial reports |
| Continuous refresher trainings and capacity building | Number of annual refresher trainings and capacity building done | Training reports |
| Constant mentoring and supervision of staff | An approved mentoring and supervision of staff in place by December 2021 | Training reports |
| Ensure staff motivation | Appraise and reward/sanction departmental data focal persons on management of data systems. | An approved appraisal and reward/sanction departmental data focal persons on management of data systems in place | Training reports |
| Proper facilitation for data collection and Delegation and staff promotions | Proportional of funds for data collection, delegation and staff promotions to Budget | Financial reports |
| **Strategic Goal 3: Strengthen systems for data production and development** | | | | | |
| To strengthen the production of quality data in consideration of the requirements of official statistics in Nakasongola District | Adopting recognized data producer and user guidelines and standards. | Develop and operationalize District data management policies and guidelines | An approved developed and operationalized data management policies and guidelines in place | Statistical Reports | • Availability of funds  • Management commitment  • Respondents ‘willingness to provide the information.  • Minimal bureaucratic delays Availability of data bases  • statistical quality audits |
| Routine Data validation before analysis by the technical staff | Number of data validation done by technical staff | Minutes reports |
| Supporting periodic data quality assessments in all data production centers at the District | Adopt and apply quality standards and guidelines for data production and use in the District | An approved quality standards and guidelines for data production and use in place | Statistical Reports |
| Develop, review, Standardize and harmonize data collection tools for the quality assessments | Number of developed standardize and harmonized data collection tools for quality assessments | Statistical Reports |
| Strengthening ICT facilities and infrastructures for harmonized reporting and information sharing (MIS) | Extend internet connectivity in all the departments | Number of departments with internet connectivity | ICT reports |
| Procure; install and network all computers in information management sectors | Number of ICT infrastructure procured annually | ICT reports |
| **Strategic Goal 4: Enhance dissemination, uptake and use of statistics** | | | | | |
| To promote access to statistics and increase availability and usage of District statistics by all stakeholders | Improving data production and management for timely reporting and dissemination of District statistics to inform District initiatives and processes | Update the District harmonized database | Updated district harmonized database | Statistical Reports | • Timely release of funds  • Continued demand for the information  •Equipment are in good conditions |
| Operationalize the District website | Functional district website | ICT reports |
| Conduct statistical and data needs assessment to ensure relevancy of the District data | An approved strategy to conduct statistical and data needs assessment in place | Assessment reports |
| Popularize version of the District statistics products, e.g. abstracts and statistical brochures | Number of statistical products with popularize version of district statistics products | Statistical Reports |
| Ensuring awareness and appreciation of available statistics among the users | Conduct regular dissemination workshops for statistics produced | Number of dissemination workshops for statistics produced held annually | Minutes reports |
| Conduct regular user-producer consultative meetings | Number of user-producer consultative meetings held annually | Minutes reports |
| Disseminate all statistics produced to increase its usability | Number of statistics produced disseminated annually | Minutes reports |

Appendix 3: 5- Year Budget

|  | **(A) Strategic objective/Activities** | **YR1** | **YR2** | **YR3** | **YR4** | **YR5** | **TOTAL** | **FUND SOURCES BY AMOUNTS** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Strategic Goal 1: Strengthened coordination, cooperation and partnerships.** | |  |  |  |  |  |  |  |
|  | **To harmonize data production processes and develop coordinated District statistical structures.** |  |  |  |  |  |  |  |
| Support operationalization and efforts of the District Statistics Committee | 300 | 300 | 300 | 300 | 300 | 1,500 | Non-Wage |
| Establish internal reporting procedures and operationalize institutional structures to support development of District statistics. |  | 500 | 400 | 1,000 | 2,000 | 3,900 | Development partners |
| Develop statistical databases in the different departments | 500 | 2,000 | - | - | - | 2,500 | Development partners |
| Sensitize political leaders on LGSPS so as to solicit for their support for its implementation | - | 3,000 | 4,000 | 1,000 | - | 8,000 | Development partners |
| Joint monitoring supervision and evaluation. | 400 | 400 | 400 | 400 | 400 | 2,000 | Non- wage |
| **To develop mechanisms for sustained financing for Statistics** |  |  |  |  |  |  |  |
| Lobby funds for statistics production and development | - | 4,000 | 3,000 | 3,000 | 2,000 | 12,000 | Development partners |
| Sufficient allocation of funds for statistical production. | 1,000 | 2,000 | - | - | - | 3,000 | Development partners |
| **Subtotal** | | **2,200** | **12,200** | **8,100** | **5,700** | **4,700** | **32,900** |  |
| **Strategic Goal 2: Increased statistical capacity.** | |  |  |  |  |  |  |  |
|  | **To attract and retain motivated and competent human resource for production and utilization of quality statistics** |  |  |  |  |  |  |  |
| Train and support staff in the Planning Unit and other district departments in basic data management, analysis and quality assurance. | 600 | 600 | 600 | 600 | 600 | 3,000 | LOCAL REVENUE |
| Lobbying for funds to facilitate staff training programs | 3,000 | 5,000 | 4,000 | 3,000 | 2,000 | 17,000 | Development partners |
| Continuous refresher trainings and capacity building | 2,000 | 2,000 | 3,000 | 3,000 | - | 10,000 | Development partners |
| Constant mentoring and supervision of staff | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 15,000 | Development partners |
| Appraise and reward/sanction departmental data focal persons on management of data systems. | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 5,000 | Development partners |
| Proper facilitation for data collection and Delegation and staff promotions | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 5,000 | DDEG |
| **Subtotal** | | **10,600** | **12,600** | **12,600** | **11,600** | **7,600** | **55,000** |  |
| **Strategic Goal 3: Strengthen systems for data production and development.** | |  |  |  |  |  |  |  |
|  | **To strengthen the production of quality data in consideration of the requirements of official statistics in Nakasongola District** |  |  |  |  |  |  |  |
| Develop and operationalize District data management policies and guidelines | 5,000 | 1,500 | 1,000 | 500 | 500 | 8,500 | Development partners |
| Routine Data validation before analysis by the technical staff | 2,000 | 2,000 | 1,000 | 1,000 | 2,000 | 8,000 | Development partners |
| Adopt and apply quality standards and guidelines for data production and use in the District | - | 3,000 | - | - | - | 3,000 | Development partners |
| Develop, review, Standardize and harmonize data collection tools for the quality assessments | 2,000 | 3,000 | 2,000 | 2,000 | 2,000 | 11,000 | Development partners |
| Extend internet connectivity in all the departments | 5,000 | 5,000 | - | - | - | 10,000 | Development partners |
| Procure; install and network all computers in information management sectors | 10,000 | 5,000 | 3,000 | - | - | 18,000 | Development partners |
| **Subtotal** | | **24,000** | **19,500** | **7,000** | **3,500** | **4,500** | **58,500** |  |
| **Strategic Goal 4: Enhance dissemination, uptake and use of statistics.** | |  |  |  |  |  |  |  |
|  | **To promote access to statistics and increase availability and usage of District statistics by all stakeholders** |  |  |  |  |  |  |  |
| Update the District harmonized database | 2,500 | 2,000 | 500 | 500 | 500 | 6,000 | Development partners |
| Operationalize the District website | 400 | 400 | 400 | 400 | 400 | 2,000 | LOCAL REVENUE |
| Conduct statistical and data needs assessment to ensure relevancy of the District data | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 5,000 | Development partners |
| Popularize version of the District statistics products, e.g. abstracts and statistical brochures | 700 | 7,000 | 700 | 700 | 700 | 9,800 | Non-wage |
| Conduct regular dissemination workshops for statistics produced | - | 6,000 | 3,000 | 3,000 | 3,000 | 15,000 | Development partners |
| Conduct regular user-producer consultative meetings | - | 3,000 | 5,000 | 3,000 | 3,000 | 14,000 | Development partners |
| Disseminate all statistics produced to increase its usability | 3,000 | 5,000 | 4,000 | - | 6,000 | 18,000 | Development partners |
| **Subtotal** | | **7,600** | **24,400** | **14,600** | **8,600** | **14,600** | **69,800** |  |
|  | **Grand Total** | **44,400** | **68,700** | **42,300** | **29,400** | **31,400** | **216,200** |  |

**Table 13: List of the District Statistical Committee Members**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Name | Designation | Title on the Committee | Telephone Number | Email |
| 1. | Nakamya Sarah | District Production Officer | Member | 0777525652 |  |
| 2. | Zziwa Moses | District Health Inspector | Member | 0772466468 | Moseszziwa66@yahoo.com |
| 3. | Mukoza Henry | Senior Community Development Officer | Member | 0772453396 | mukozahenry@yahoo.co.uk |
| 4. | Namayega Rose | District Planner | Chairperson | 0772619235 | namayegarose@yahoo.com |
| 5. | Mugambwa Boaz | Statistician | Secretary | 0758170184 | kilmamugambwa@gmail.com |
| 6. | Mbangire Sam | District Inspector of schools | Member | 0772511964 | sambangire@yahoo.com |

# EXPLANATORY NOTES

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| --- | --- |
| Plan for National Statistical Development | This is the national plan for developing statistical capacity across the entire national statistical system (NSS). It sets out a vision of where the NSS should be over a five-year period, and presents a comprehensive and unified framework for the continuous assessment of users’ evolving needs and sets the priorities necessary to build capacity to meet these needs in a coordinated, synergistic and efficient manner. |
| Strategic Plan for Statistics | This is the individual sector/Ministry, Department, or Agency/ Higher Local Government, five-year plan for strengthening statistics production and development to meet data user needs for evidence based decision-making. It forms a building block to the PNSD aspirations. |
| Data sources | A **data source** is the where **data** originates, and may be directly or indirectly obtained. **Direct** methods of data collection involve scientifically collecting new data for a specific purpose - known as **primary data (Censuses, Surveys)**. **Indirect** methods of data collection involve sourcing and accessing existing data that were not originally collected for the purpose it is demanded for but suits the need - **secondary data – administrative data.** |
| Non-Traditional Data | **Non**-**traditional data** includes information that may be publicly available but often difficult to get in a structured and easily usable format e.g. Big Data, Citizen Generated Data, social media, cloud sourcing etc. These data are mostly generated from the non-traditional sources like telecom services etc. |
| Data ecosystem | A data ecosystem includes the national statistical system along with the complex organisations of dynamic social relationships, which move and transform data/information such as (data infrastructure, tools, media, producers, consumers, curators and sharers) (PARIS21, 2018b). |
| Data revolution | **“Data revolution”** is that set of transformative actions needed to make statistics an integral part of evidence-based decision making. It is about providing the right data to the right people at the right time and in the right format, and involves reshaping of how statistical information is produced and used . A true data revolution focuses on sustainable improvements in both the production and uptake/use of statistics. Data revolution draws on both existing (traditional) and new (non-traditional) data sources |
| Unprecedented demand for development data | Changing and increased demand for data to inform monitoring and reporting progress on different development frameworks such as the District Development Plan, NDP III, Sustainable Development Goals etc |
| Gender indicators | Gender indicators serve to measure and compare the situation of women and men over time. Gender indicators can refer to quantitative indicators (mainly but not exclusively based on statistics differentiated by sex) or to qualitative indicators (based on women’s and men’s experiences, attitudes, opinions and feelings) (EIGE, 2015). |
| Gender mainstreaming in statistical system | Gender mainstreaming in statistical system include activities that aim to apply a gender perspective holistically at all stages of data production, statistical coordination, communication and statistics use. |
| The Issue | The **Issue** refers to the fundamental question or critical challenge affecting the CSOs ability in the specified goal. I.e. what the problem is that the CSO needs to address. |
| Goal | A **goal** is a broad primary outcome |
| Strategy | A **strategy** is a plan of action to achieve an objective that is usually major, comprehensive and long-term (Higgins and Vincze, 1989). A strategy is basically the approach you take to achieve a goal |
| Strategic Objective | A **strategic objective** (SO) is a measurable step you take to achieve the strategy. |

|  |  |
| --- | --- |
| Strategic Intervention | **Strategic intervention** (SI) refers to a set of sequenced planned actions or events intended to facilitate attaining of an objective. A Strategic objective may have one or more strategic interventions. |
| Strategic Action | A **Strategic Action** is the concrete step or activity needed to make the strategy a reality. A strategic intervention may have one or more strategic actions simultaneously or sequenced into an action plan. |

|  |  |
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| Key Output | A **Key Output** is a projected result of an action or activity. Each action is expected to yield specific outputs. An activity may have one or more outputs. These outputs may at times be unintended |
| Output Indicator | An **Output Indicator** is the clue, sign or markers that measure one aspect of an action and show how close it is to its desired path and outcomes. Indicators usually describe observable changes or events, which relate to an intervention. Indicators must be realistic and measurable. Each of the expected output must have a measurable indicator of success. |